

EXECUTIVE

TUESDAY 21 JANUARY 2020

SUPPLEMENTARY INFORMATION SHEET

Supplementary Information Sheet (Pages 1 - 4)

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SUPPLEMENTARY INFORMATION

Procedure for the discharge of business at this meeting

The Leader of the Council, as chairman of the Executive, welcomes the attendance of members of the public and non-Executive councillors at this meeting of the Executive.

The procedure for dealing with each item of business shall be as follows:

1. Lead Councillor to introduce report on the matter
2. Members of the public invited to ask a question or comment, for which they will have a maximum of **three** minutes each
3. Opportunity for councillors to ask questions of the public speaker(s)
4. Non-Executive councillors invited to ask a question or comment, for which they will have a maximum of **five** minutes each
5. Lead councillor to respond to comments and questions
6. Executive debates the matter
7. Chairman to invite Executive to make decision on the matter

Item 4: Council Resolution to request the Secretary of State to amend the National Planning Policy Framework (NPPF) (Pages 5-10)

Lead Councillor: Councillor Jan Harwood

Lead Officer: Stuart Harrison

Item 5: New Corporate Priorities and Corporate Plan (Pages 11-16)

Lead Councillor: Councillor Caroline Reeves

Lead Officer: Stephen Benbough

Comments of the Joint Executive Advisory Board – 9 January 2020

Although the priorities were generally supported and would be further developed with refined and focused outcomes, the following comments were made (with officer comments shown in red below):

- the priority “Providing the housing that people need” should be more clearly defined to reflect the need for affordable housing located in the urban areas to protect the greenbelt.
The Leader of the Council suggests amending this priority to read: “Residents to have access to a good quality home that meets their needs at a price they can afford.”
- the wording of the priority “Regenerating Guildford town centre” should include a reference to producing a town centre masterplan to guide regeneration in order to make Guildford a nicer place for people to live and work.
Producing a masterplan is an activity. It could be one of a number activities or programmes to deliver the desired outcome. The wording of the priority will change though as “Regenerating Guildford town centre” itself is an activity

contributing to desired outcomes (e.g. relating to vibrant town centre, increased visitors, jobs and businesses).

- There should be a priority “Making it easier for people to live and work closer together” to reduce commuting and congestion whilst tackling climate change. This is not appropriate as a separate standalone priority. It is more of an action that will contribute to other priority outcomes, such as lower carbon emissions and easier/more sustainable travel, although this could be considered as part of the more detailed work on the Corporate Plan.

Item 6: Asset Disposal for less than Best Consideration (Pages 17-38)

Lead Councillor: Councillor Joss Bigmore

Lead Officer: Mark Appleton

Item 7: Off-Street Parking Business Plan 2020-21 (Pages 39-80)

Lead Councillor: Councillor David Goodwin

Lead Officers: Chris Wheeler/Andy Harkin

Item 8: Capital and Investment Strategy 2020-21 to 2024-25 (Pages 81-160)

Lead Councillor: Councillor Joss Bigmore

Lead Officer: Victoria Worsfold

Comments of the Joint Executive Advisory Board – 9 January 2020

In considering the new capital bids, the Joint EAB commented as follows:

1. Sutherland Memorial Park - Phase 1 Calorifier (Water Heater) Replacement
The Board indicated its support for this bid without further comment.
2. Sutherland Memorial Park Main Pavilion Amenity Club - Refurbishment Works
This bid was accepted by the Board without comment.
3. Sutherland Memorial Park Cricket Pavilion - Internal Alteration and Refurbishment
A member of the Joint EAB Budget Task Group advised that the Group’s queries relating to this bid had been answered and a revised bid had been submitted.
4. Property Acquisition Fund
This bid had been adjusted to reflect the Investment Property Fund Management Group’s consideration of the Council’s policies in terms of climate change and ethical investments and to address related issues. Additional priority would be given to investments with "green" credentials.
5. Phase 4 Public Realm Scheme
This bid had been withdrawn
6. New House – Refurbishment of Office Space
The Board noted that this project had attracted rental income of £1.1 million.
7. Climate Change & Energy Project Funding – Consolidated Bid
The Board supported this bid which sought a budget to fund Climate Change and Energy related projects. The bid was at an early stage and related priorities and

projects and would be developed. Measuring of current emissions was currently taking place to inform future work.

8. Installation of LED lighting to various community sites
This bid was supported by the Board without comment.
9. Multi-storey Car Park Repairs and Maintenance
The Board was advised that this was a regular car park maintenance bid.
10. Installation of Air Source Heat Pump Heating and Hot Water System to the Citizens Advice Bureau
As there were two Citizens Advice Bureaux (CAB) in the Borough, a councillor requested that this bid identify which CAB it related to. A member of the Joint EAB Budget Task Group requested that the Group receive more detailed information relating to bids at an earlier stage in future years to facilitate consideration.

The following additional points were made in relation to the report:

- The expansion and improvement of the Aldershot Road allotment site involved inclusion of allotments from the Bellfields site in connection with the Weyside Urban Village development.
- Checks would be made to ascertain whether the Mill Lane, Pirbright, Flood Protection Scheme had been abandoned.
- The estimate associated with Pre-SANG costs of bringing forward sites was generic and had been in the budget for a number of years. Officers would be asked if this capital programme item was still required.
- The need for an estimate in respect of the removal of barns and concrete hardstanding from land at Tyting Farm was questioned and would be checked.
- The estimate relating to the replacement of the Spectrum roof was an old bid and the works were in the latter phases and nearing completion.
- The difference between the mid-year and year end Liability Benchmarks was the Council's minimum liquidity requirement of £45 million. The Liability Benchmark was reducing in line with assumed increases in reserves and payments. The mid-year position showed greater liquidity than the year end level.

Comments of the Corporate Governance & Standards Committee – 15 January 2020

In commending the Capital and Investment Strategy report to the Executive, the Committee made the following comments or sought clarification on the following matters:

- The internal rate of return specifically related to investment property for which there was a separate strategy. When the original strategy was set, borrowing rates were much higher. The 5.5% represented debt repayment which would enable the Council to cover its debt costs if it were to purchase investment properties.
- In relation to the liability benchmark, it was noted that there were currently no LOBO loans and the Council was not intending to enter into such loans.
- In response to a question as to whether the Council would consider making investments outside of the borough, the Chief Finance Officer confirmed that, although other councils had done this and that the proposal had been considered, Government guidance discouraged such investment and the Council had not committed to do this and she would not recommend it. Some authorities had proposed investing within the area covered by their Local Enterprise Partnership boundary.

- In response to a request for an indication of the size of borrowing compared to the annual Council budget, the Chief Finance Officer confirmed that there was not an indicator that showed the total amount of borrowing compared to the revenue stream. However, table 4.48 in the report showed the ratio of the financing costs as a percentage of the net revenue stream. This ratio looked at the burden that the borrowing costs had placed on either the General Fund or the HRA. The overall borrowing amount on its own was not such a useful indicator unless it was compared, for example, to the asset base.
- The Committee noted that the current review of the Council's corporate priorities and corporate plan would have some implications for the capital and investment strategy.

Item 9: Housing Revenue Account Budget 2020-21 (Pages 161-184)

Lead Councillor: Councillors Angela Goodwin and Joss Bigmore

Lead Officer: Peter O'Connell

Comments of the Joint Executive Advisory Board – 9 January 2020

The Board indicated its agreement with the recommendations in the report to the Executive.

Item 10. Business Planning - General Fund Outline Budget 2020-21 (Pages 185-270)

Lead Councillor: Councillor Joss Bigmore

Lead Officer: Claire Morris